



# Riverview School District

## Donation Agreement Form

From: \_\_\_\_\_

hereby donates to: School \_\_\_\_\_ ASB Program \_\_\_\_\_

or District General Fund (name of program/department) \_\_\_\_\_

Funds totaling \$ \_\_\_\_\_

or

In-Kind gifts (equipment/supplies/materials or volunteer time at a rate of \$25 per hour) with an estimated value of \$ \_\_\_\_\_. Description of equipment/supplies/materials or time being donated:

\_\_\_\_\_  
\_\_\_\_\_

This donation is for the sole and express purpose/use: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Riverview School District will make reasonable effort to expend the donation for its intended purpose. Any unused funds will be held and spent for program/building needs as determined by the Administrator in charge. Riverview School District reserves the right to utilize, relocate, and/or dispose of the donation as the District deems appropriate. All donations to the District become the property of the District.

For individuals making donations the district Tax ID # is 91-6001639. Under IRS guidelines, only the amount of your contribution that exceeds the amount of the goods or services provided to you is tax deductible as a charitable contribution. **No goods or services were provided to the donor.** Please retain a copy of the document for your tax records and consult a tax advisor if you have any questions.

Donor address (please print): \_\_\_\_\_

Donor email address (please print): \_\_\_\_\_

\_\_\_\_\_

Signature of Donor

\_\_\_\_\_

Date

To be completed by Riverview School District personnel  
Approval process in accordance with Board Policy #6114 and Procedure #P6114-1

| Donation Amount           | Signature                  | Date |
|---------------------------|----------------------------|------|
| <\$1,000 Superintendent   |                            |      |
| >\$1,000 School Board Rep | Accepted on consent agenda |      |